



# GRADING / EXCAVATION PERMIT APPLICATION

Permit #: \_\_\_\_\_

**\*\* All applicaton items in BOLD must be completed \*\***

**Incomplete applications will be denied.**

S T A M P

Submit completed application to: [permitsubmittal@franklincountywa.gov](mailto:permitsubmittal@franklincountywa.gov)

Site Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Parcel Number \_\_\_\_\_ Legal Description \_\_\_\_\_

Property Owner \_\_\_\_\_ Mailing Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor \_\_\_\_\_ Business Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_ UBI Number \_\_\_\_\_ WA Contractor License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Franklin County Business License Number: \_\_\_\_\_ (Please visit <https://dor.wa.gov/> or contact staff for more information)

Name of Engineering Firm \_\_\_\_\_ E-Mail Address of Engineer \_\_\_\_\_ Phone # \_\_\_\_\_

*\*Geo-Technical Report **may** be required after a review by the Planning Department and per the 2018 IBC Section J104.3\**  
If required, please provide the following information:

Name of Geo-Tech Engineer \_\_\_\_\_ Email Address of Geo-Tech Engineer \_\_\_\_\_ Phone # \_\_\_\_\_

After review of your plans, the Building Department may have comments or requests for additional information that are required prior to issuance of your building permit. Please provide the preferred method of contact below.

**Please mark the preferred method of contact, provide the necessary information, and print clearly.**

E-Mail Address (Contractor): \_\_\_\_\_

E-Mail Address (Owner): \_\_\_\_\_

E-Mail Address (Other): \_\_\_\_\_

**Valuation of Project**

**SEPA Checklist shall be submitted if excavating or grading more than 500 cubic yards.**

SEPA is required prior to application. Please contact the Planning Department for more information.

Number of Cubic Yards to be moved, filled, and/or graded: \_\_\_\_\_ CUBIC YARDS

**Description of project:** (fully describe the type of grading to be done, fill to be used, wetlands, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OFFICE NOTES: