



**FRANKLIN COUNTY**

WASHINGTON

# Therapeutic Court

1016 North 4<sup>th</sup> Avenue, Pasco, WA 99301

509-542-5929



## Participant Handbook

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## Introduction to Therapeutic Court

By choosing to participate in the Therapeutic Court, you are taking advantage of a tremendous opportunity with the potential to improve your life for years to come! Therapeutic Court is not a get out jail free card. It is more than just abstaining from using substances. Therapeutic Court exists to provide treatment, accountability, access to resources, and rehabilitation to misdemeanor offenders with substance use disorders.

The philosophy of Franklin County Therapeutic Court is “**SHOW UP, DO THE WORK, AND TELL THE TRUTH.**” This program is meant to help you establish the necessary foundation so you can gain control of your life. By making the choice to participate, you have the opportunity to achieve and maintain stability, sobriety, and employment which helps ensure you avoid future involvement in the criminal justice system.

This handbook is designed to answer your questions, provide information about the program, introduce you to the Therapeutic Court Team and explain what will be expected of you as a participant. As a Therapeutic Court participant, you will be expected to follow the conditions set forth by the Therapeutic Court Team, comply with instructions given to you by the Judge, and follow the recommendations of your treatment plan.

Please read this handbook carefully. It is your responsibility to be familiar with its contents. We encourage you to share this information with your support system. The information in this handbook is subject to change, without prior notice. It is your responsibility to keep yourself informed.

## Mission Statement

***The mission of the Franklin County Therapeutic Court is to ensure community safety and empower participants to rebuild their lives by combining resources of the criminal justice system, substance use treatment, and community providers while holding participants accountable.***

## Program Overview

Therapeutic Court is a voluntary, specialized, treatment-oriented court that reframes the traditional legal process. There is an emphasis on accountability and intensive monitoring for defendants charged with misdemeanors, gross misdemeanors, or felonies in Franklin County who are struggling with substance use and/or mental health issues.

If you successfully complete the program, your charge may be dismissed or amended to a lesser charge. Your attorney will discuss this with you in more detail.

Participants are required to participate in substance use disorder treatment if needed, mental health treatment if needed, perform community service, make regular court appearances, and are monitored closely for program compliance.

### **Therapeutic Court Requirements:**

- Regular court appearances and appointments with your Therapeutic Court Case Manager
- Compliance with your treatment plan, including:
  - Substance use treatment
  - Mental health counseling
  - Medication management (if applicable)
  - Any other treatment recommendations
- Completion of community service

### **Goals of Therapeutic Court:**

- Eliminate participant contacts with the criminal justice system;
- Reduce the costs associated with criminal case processing, incarceration and hospitalizations;
- Improve access to community health services;
- Maximize the communication and cooperation between substance use treatment agencies, mental health providers, and the criminal justice system;
- Ensure that accountability for non-compliance with the treatment plan is swift and tailored to fit the circumstances;
- Incorporate community-based educational, vocational, counseling and self-help courses, and programs into a comprehensive treatment plan for self-improvement;
- Through acts of service, provide an opportunity for participants to contribute to the community while enhancing self-esteem and sense of community;

- Allow family members and other social supports to become involved in the treatment and recovery process, as appropriate.

## Therapeutic Court Team

The Therapeutic Court team oversees the operations of Therapeutic Court. The team works together to encourage the success of program participants by providing close monitoring and support.

Title	Name	Contact information
Judge	Hon. Trinity Orosco	c/o Alyssa Pearce
Therapeutic Court Coordinator	Alyssa Pearce, LICSW	(509)542-5929 apearce@franklincountywa.gov
Case Manager	Laura Mora, BS	(509)542-5930 lmora@franklincountywa.gov
Defense Attorney	Mike Vander Sys	(509)416-6041 mike@fortitudelawpllc.com
Senior Deputy Prosecutor	Joe Faurholt	(509) 545-3543 jfaurholt@franklincountywa.gov
Law Enforcement Liaison	Captain Travis Rogers	Franklin County Sheriff's Office
Corrections Liaison	Lieutenant Mark Tennancour	Franklin County Corrections

Franklin County Therapeutic Court  
 1016 North 4<sup>th</sup> Ave, Pasco, WA 99301  
 Phone: (509) 542-5929  
 Fax: (509) 546-5804

<https://www.franklincountywa.gov/714/Therapeutic-Court>

## Determining Eligibility

### **To be eligible for the Therapeutic Court you must be:**

- 18 years of age or older;
- Legally competent;
- Willing to **voluntarily** participate and commit to the court conditions and treatment plan;
- Charged with a crime in Franklin County District Court or Franklin County Superior Court, or be on probation in Franklin County District Court;
- **Affected by a substance use disorder and/or a serious and persistent mental illness**
- Likely to achieve long-term benefits to your quality of life as it relates to your addiction by participating in the Therapeutic Court;
- Able to access necessary treatment services in our community;
- Insured (privately, Medicare, Medicaid) or Medicaid-eligible and complete Medicaid application prior to being accepted into Therapeutic Court;
- Free of active warrants or able to resolve them quickly.

### **You do not qualify to participate in the Therapeutic Court if:**

- You are currently charged or have been previously convicted of a serious violent offense or sex offense as defined in RCW 9.94A.030;
- You are currently charged with an offense alleging intentional discharge, threat to discharge, or attempt to discharge a firearm in furtherance of the offense;
- You are currently charged with or have been previously convicted of vehicular homicide or an equivalent out-of-state offense;
- You are currently charged with or have been previously convicted of an offense alleging substantial bodily harm or great bodily harm as defined in RCW 9A.04.110, or death of another person;
- You have a mental illness or disorder with particularly violent manifestations which creates unreasonable risk to Therapeutic Court staff or participants.
- Dementia, delirium, developmental disabilities or brain injuries are your primary diagnosis without evidence of an underlying mental illness or substance use issue

## Acceptance into Therapeutic Court

You must be referred to the Therapeutic Court. Anyone can make a referral on your behalf, including a prosecutor, defense attorney, law enforcement, judge, probation, jail staff, or member of the community. Defendants may even refer themselves. Referral packets can be obtained from the Therapeutic Court office.

Being accepted to the Therapeutic Court requires various steps and communication between all parties to expedite the process. While your referral is being reviewed, **you must continue to attend all scheduled court dates on your case.** Being referred to Therapeutic Court does not mean you will be accepted. You will be notified if you are accepted.

### **Path to acceptance:**



If you are accepted to Therapeutic Court, you will work with your assigned Case Manager to develop a case plan with goals for your participation in the Therapeutic Court. This case plan will give you direction as you progress through the program. Your case plan may include referrals to chemical dependency treatment, mental health counseling, housing assistance programs, DSHS services or other resources, as well as goals you would like to achieve while you are in the program.

Compliance with treatment will be closely monitored by the Therapeutic Court team. You are required to authorize all treatment providers (including doctors and counselors) to disclose information about you to the Therapeutic Court team, including any noncompliance with your treatment plan, such as missed appointments, substance use, or failure to take medications as prescribed. The purpose of these disclosures is to provide support for you in your program as well as quickly detect any noncompliance and address the situation promptly and effectively so that negative events are avoided.

## Court Information

The Therapeutic Court office is located at 1016 N 4<sup>th</sup> Ave Pasco, WA. Weekly Court hearings are held in Courtroom 224 every **Monday**. All participants are expected to arrive and be seated in the Courtroom no later than **2:00pm** and remain until excused by the court.

### **Court Attendance:**

Attendance at court is mandatory on any date you are given a notice to appear, and it is unacceptable to miss. You are expected to be on time and remain until you are excused.

### **Missed Court Appearances:**

If you miss a court appearance it is your responsibility to contact your case manager and defense attorney. If you have been issued a bench warrant it is your responsibility to turn yourself in or ask for a warrant review hearing.

### **Courtroom Behavior:**

You are expected to maintain appropriate behavior at all times in the courtroom and courthouse. This includes:

- No talking in the Courtroom.
- No sleeping in the Courtroom.
- No eating or drinking in the Courtroom.
- Cell phones and all other electronic devices must be turned off or they will be confiscated.

Be prepared to share your successes and setbacks with the Court during your hearing. Remember – HONESTY IS ALWAYS THE BEST PRACTICE and allows the team to celebrate and support you.

**Court sessions are not the appropriate time to have lengthy conversations with any of the team members unless you have arranged to do so prior to court. You must call or set up an appointment.**

### **Dress appropriately:**

When coming to court, you must dress accordingly. It is also expected that proper hygiene will be maintained. If you have questions, or need help with clothing, please speak with a member of the Therapeutic Court team.

- No shorts
- No torn jeans
- No tank-tops
- No skirts shorter than 5 inches above the knee
- No clothing that promotes drugs or alcohol
- Clothing should fit appropriately. This means that the chest, back and stomach area should not be exposed. Pants should not ride so low that undergarments or lack of undergarments is visible;
- No gang related and/or violence promoting clothing.

You are expected to maintain appropriate grooming. **Attention to personal hygiene is important and is required.** If you are attending Court straight from work, make sure that you have a clean change of clothes with you. If you need help with hygiene items, please speak with a member of the Therapeutic team.

### **Abstinence from drugs & alcohol**

Therapeutic Court is an abstinence-based court that prohibits the use of alcohol, marijuana (including “medical marijuana”), non-prescribed drugs or synthetic drugs such as Spice, K2, Kratom, etc. You will be randomly tested for the presence of drugs and/or alcohol. Stability and sobriety are the primary focus of this program. Maintaining a drug/alcohol free lifestyle is very important to your recovery process.

**You are prohibited from using or possessing any legal and/or illegal drugs and/or alcohol (in any form), including synthetic drugs or “all natural supplements” purchased at smoke shops and gas stations.** If you have a valid prescription for a medication, that must be presented to your Case Manager as soon as you receive the prescription. This will ensure that the Court is aware of what medications you are currently taking that could affect a drug test result. You must page 17 of this handbook for a list of allowed substances when determining what over the counter (OTC) medications to take/not take, as some of those can also affect drug test results. **Random pill counts will be performed on your prescribed medications.**

The Court and your treatment provider may not have the same urinalysis (UA) or other drug/alcohol testing requirements. You must comply with the drug/alcohol testing requirements as ordered by the Court **and** those required by your treatment provider.

**Important note: Missed tests, diluted tests or inability to provide a sample will be considered positive tests.**

Positive test results will be taken very seriously and may result in sanctions and/or service adjustments. **Dishonesty or failing to notify your team that you have violated the abstinence policy will be more severely sanctioned than honestly admitted violations.** This policy’s purpose is to encourage you to take responsibility for your progress in Therapeutic Court by emphasizing the importance of honesty and communication skills which will continue to serve you after your graduation.

### **Attend and participate in all treatment sessions.**

Ongoing and active participation in mental health and/or substance use treatment is a requirement for all participants in the program.

The Therapeutic Court team expects participants to follow and adhere to the treatment recommendations made by their provider. If, at any time, you have questions or concerns about the recommended plan of treatment, these should be brought to the attention of both your treatment provider and Case Manager.

Treatment recommendations and plans change and evolve in accordance with an individual’s needs. If you enter the Therapeutic Court with co-occurring issues (i.e., substance use, mental health, homelessness), it is the Court’s expectation that all these issues will be specifically and adequately addressed in treatment.

## Participant Responsibilities

The entire time you are participating in the Therapeutic Court, you are required to:

- Be honest with the Therapeutic Court team. This includes immediately reporting any rule violations. Dishonesty or failing to notify the team of rule violations will be more severely sanctioned than honestly admitted violations;
- **Commit to 12 months to 24 months of participation if you are in Therapeutic Court on a misdemeanor charge OR 16.5 months to 24 months if you are in Therapeutic Court on a felony charge (Exact program length depends on your progress)**
- Attend all scheduled Court appearances and dress appropriately;
- Attend all appointments with your Case Manager;
  - Bring your signed appointment log and self-help meeting slip to every case management appointment
  - Bring your medications to every case management appointment
- Remain law abiding;
- Maintain clean and sober housing. Obtain prior approval from the Therapeutic Court team if you want to move residences.
- Comply with the Prohibited Substance Agreement – abstain from the use of drugs, non-prescribed medications, alcohol and mood-altering chemicals;
- Call the UA line or visit the UA website daily and submit to random substance testing as instructed;
- Notify your Case Manager and treatment provider if you feel you are at risk of relapse;
- Maintain treatment with the agency or provider approved by the Therapeutic Court team;
- Take all medications prescribed to you;
- **Complete at least 20 hours (misdemeanor charge) or 120 hours (felony charge) of community service at a preapproved location;**
- Comply fully with substance use and mental health treatment recommendations;
- Do not engage in business relationships, dating relationships, or sexual relationships with other Therapeutic Court participants;
- Remain informed and in compliance with all program rules, policies, procedures and requirements;
- Attend substance use and mental health counseling as required;
- Pursue education and/or employment if able;

- Keep your Case Manager, treatment provider(s), attorney, prosecutor, probation, and the court clerk informed of your current address and phone number at all times. Therapeutic Court staff must be able to locate you *at all times*. It is your responsibility to keep Therapeutic Court staff informed of your living situation;
- You must have a working phone number and voicemail;
- Advise any police officer you have contact with that you are a participant in Therapeutic Court. You must immediately notify your Therapeutic Court Case Manager of any law enforcement contact;
- Complete and submit a travel request form for any travel outside Benton and Franklin Counties **at least 7 days prior to any planned travel**. Travel outside of Benton and Franklin Counties must be approved in advance.
- Pay a \$200.00 participation fee. The fee is contingent upon each individual's ability to pay.

## Opt Out Period

Each new participant is required to attend weekly court during phase I unless specifically excused by the Therapeutic Court team. The participant and the Therapeutic Court Team have the right, for a period of 28 days immediately following execution of the participation agreement to discontinue or opt out of the program. In the event a participant elects to opt out of the program during the 28 day opt out period, the case will be transferred back to the regular criminal docket and original defense attorney. No information obtained or statements made in the course of Therapeutic Court proceedings will be used against a participant who opted out of the Therapeutic Court program either voluntarily or by the team. Participants who do not opt out will be required to participate fully in all phases of the program and will only be released from the program by successful graduation or termination.

## Program Phases

### Phase 1: Orientation

- **Attend Therapeutic Court hearings and case management appointments weekly for a minimum of 1 month (for misdemeanor and felony charges) as determined by the Therapeutic Court Team.**
- Sign all necessary releases so that the Therapeutic Court team can verify participation in required treatment and obtain record as needed.
- Obtain all necessary evaluations and treatment/counseling services in the community in order to comply with court mandated requirements.

- Work with your Therapeutic Court Case Manager to obtain/maintain services with may include housing, healthcare, benefits, mental health care, substance use treatment, employment, education, etc.
- Provide a list of all medications to your Case Manager.
- Attend all appointments with treatment providers and case managers as scheduled.
- Attend self-help meetings as determined by your treatment plan and Case Manager.
- Formulate an action plan to accomplish your identified goals while you are in Therapeutic Court.
- Develop a plan for completing community service and have it approved by your Case Manager.
- Work on building your recovery support network and obtaining a sponsor.
- Complete Phase 1 writing assignment and review with your Case Manager prior to your phase-up date.

### **Phase up criteria:**

- **No positive UAs for 14 consecutive days prior to phase-up**
- **Sanction free for 14 consecutive days prior to phase-up. Service adjustments will be considered on a case-by-case basis.**
- **Address stable, sober housing needs**

### **Phase 2: Stabilization**

- **Attend Therapeutic Court hearings and case management appointments every two weeks for a minimum of 1 month for misdemeanor charges or 2 months for felony charges, unless otherwise determined by the Therapeutic Court Team.**
- Work with your Therapeutic Court Case Manager to obtain/maintain services with may include housing, healthcare, benefits, mental health care, chemical dependency treatment, employment, education, etc.
- Attend all appointments with treatment providers and case managers as scheduled.
- Attend self-help meetings as determined by your treatment provider and Case Manager.
- Work on your action plan to accomplish your identified goals while you are in Therapeutic Court.
- Continue to work on building your recovery support network and meeting with your sponsor.
- Start looking for a job/volunteer position or educational opportunities.
- Complete 4 hours of community service towards 20 hour requirement (for misdemeanor charges) OR 24 hours of community service towards 120 hour requirement (for felony charges).

- Complete Phase 2 writing assignment and review with your Case Manager prior to your phase-up date.

### **Phase up criteria:**

- **No positive UAs for 28 consecutive days prior to phase-up**
- **Sanction free for 28 consecutive days prior to phase-up. Service adjustments will be considered on a case-by-case basis.**
- **All assigned community service hours for this phase are completed**
- **Demonstrated positive response to treatment**
- **Fulfillment of at least one short-term goal**

### **Phase 3: Action**

- **Attend Therapeutic Court hearings and case management appointments every three weeks for a minimum of 2 months (for misdemeanor and felony charges), unless otherwise determined by the Therapeutic Court Team.**
- Work with your Therapeutic Court Case Manager to obtain/maintain services with may include housing, healthcare, benefits, mental health care, substance use treatment, employment, education, etc.
- Be actively involved in a job, volunteer work, education, vocational training and/or positive pro-social activities.
- Attend all appointments with treatment providers and case managers as scheduled.
- Attend self-help meetings as determined by your treatment plan and Case Manager.
- Work on your action plan to accomplish your identified goals while you are in Therapeutic Court.
- Maintain a support system.
- Demonstrate problem solving and budgeting skills.
- Complete 4 hours of community service towards 20-hour requirement (for misdemeanor charges) OR 24 hours of community service towards 120 hour requirement (for felony charges).
- Complete Phase 3 writing assignment and review with your Case Manager prior to your phase-up date.

### **Phase up criteria:**

- **No positive UAs for 42 consecutive days prior to phase-up**
- **Sanction free for 42 consecutive days prior to phase-up. Service adjustments will be considered on a case-by-case basis.**

- **Fulfillment of at least 2 short-term goals or one long-term goal**
- **All assigned community service hours for this phase are completed**
- **Demonstrated positive response to treatment**
- **Employed, enrolled in school, or actively pursuing either unless disabled**
- **Maintaining stable, sober housing**

## **Phase 4: Skill Development**

- **Attend Therapeutic Court hearings and case management appointments every four weeks for a minimum of 2 months for misdemeanor charges OR 3 months for felony charges, unless otherwise determined by the Therapeutic Court Team.**
- Continue to progress in substance use treatment and mental health counseling (if applicable).
- Develop a plan that includes a daily routine and skills to identify and overcome challenges in your daily life.
- Be actively involved in a job, volunteer work, education, vocational training and/or positive pro-social activities.
- Work on your action plan to accomplish your identified goals while you are in Therapeutic Court.
- Attend all appointments with treatment providers and case managers as scheduled.
- Attend self-help meetings as determined by your treatment plan and Case Manager.
- Complete 4 hours of community service towards 20 hour requirement (for misdemeanor charges) OR 24 hours of community service towards 120 hour requirement (for felony charges).
- Complete Phase 4 writing assignment and review with your Case Manager prior to your phase-up date.

### **Phase up criteria:**

- **Fulfillment of at least 2 short-term goals or one long-term goal**
- **No positive UAs for 84 consecutive days prior to phase-up**
- **Sanction free for 42 days prior to phase-up. Service adjustments will be considered on a case-by-case basis.**
- **All assigned community service hours for this phase are completed**
- **Maintaining stable, sober housing**

## **Phase 5: Maintenance and Reintegration**

- **Attend Therapeutic Court hearings and case management appointments every five weeks for a minimum of 3 months for misdemeanor charges OR 4 months for felony charges, unless otherwise determined by the Therapeutic Court team. Should be on track to complete all 20 hours (for misdemeanor charges) OR 120 hours (for felony charges) of community service by graduation.**
- Complete 4 hours of community service towards 20-hour requirement (for misdemeanor charges) OR 24 hours of community service towards 120 hour requirement (for felony charges).
- Attend all appointments with treatment providers and case managers as scheduled.
- Attend self-help meetings as determined by your treatment plan and Case Manager.
- Work on your action plan to accomplish your identified goals while you are in Therapeutic Court.
- Be actively involved in a job, volunteer work, education, vocational and/or positive pro-social activity.
- Have maintained treatment and/or counseling services including medication management.
- Begin working on a post-graduation plan that includes developing new coping skills, stress management, symptom management, and relapse awareness.
- Complete Phase 5 writing assignment and review with your Case Manager prior to your phase-up date.

### **Phase up criteria:**

- **Fulfillment of at least 2 short-term goals or one long-term goal**
- **No positive UAs for 84 consecutive days prior to phase up.**
- **Sanction free for 84 days prior to phase up. Service adjustments will be considered on a case-by-case basis.**
- **All assigned community service hours for this phase are completed**
- **Employed, enrolled in school, or actively pursuing either unless disabled**
- **Maintaining stable, sober housing**

### **Phase 6: Lifelong Recovery**

- **Attend Therapeutic Court hearings and case management appointments every six weeks for a minimum of 3 months for misdemeanor charges or 4 months for felony charges, unless otherwise determined by the Therapeutic Court team.**
- Complete all 20 hours of community service (for misdemeanor charges) or all 120 hours (for felony charges) prior to graduating.

- Complete your post-graduation plan that includes developing new coping skills, stress management, symptom management, and relapse awareness. Share this with the Therapeutic Court team prior to graduation.
- Complete graduation writing assignment describing what has changed in your life since entering Therapeutic Court, what you plan to do with your life, how you will ensure no further criminal charges and describe coping skills you have learned to implement into your life. You will share this with the Therapeutic Court team at your exit interview.

### **Graduation criteria:**

- **Demonstrated positive response to treatment**
- **Fulfillment of at least one long-term goal**
- **Sanction free for 84 days prior to graduation. Service adjustments will be considered on a case-by-case basis.**
- **No positive UAs for 119 consecutive days prior to graduation**
- **Employed, enrolled in school, or actively pursuing either unless disabled**
- **Maintaining stable, sober housing**
- **No outstanding legal matter/cases/warrants in other jurisdictions other than financial obligations**
- **Attend exit-interview with the Therapeutic Court team**

## Graduation

**When you have met all requirements of Therapeutic Court you will graduate with a sense of pride and accomplishment. You should feel proud knowing that you have completed a rigorous program intended to help you regain stability in your life and gain the skills you need to avoid future contact with the criminal justice system.**

**At your graduation, you will be recognized by the Therapeutic Court team for achieving this impressive milestone. You will be given an opportunity to speak to the other participants about your journey and what you have gained through your participation in Therapeutic Court. The Judge will sign the appropriate orders during graduation, and if applicable, your case will be dismissed or amended. You are encouraged to maintain contact with the Therapeutic Court team after graduation.**



# Prohibited Substances

You are not allowed to use any form of street drugs, synthetic drugs, designer drugs, or mood-altering chemicals, including alcohol, while you are a participant in a Franklin County Therapeutic Court program. Prescribed drugs should be taken as prescribed by a licensed health care professional. You are required to submit to regular drug testing to verify your compliance.

## PROHIBITED SUBSTANCE LIST

We consider every positive drug test a violation. You are required to avoid the use of foods or products that may produce a positive test for drugs or ethyl alcohol.

- Poppy seeds
- Diet Pills containing ephedrine
- Mouthwash and Breath Strips
- Non-Alcoholic Beer and Wine
- Solvents and Lacquers
- Cough Syrup or liquid medications containing alcohol
- Allergy or Cold Medications containing alcohol or pseudoephedrine
- Kombucha
- Food or Ingestible Products containing CBD/marijuana
- Synthetic Drugs (Spice, Kratom, Delta 8 THC, etc.)
- Hygiene Products containing alcohol
- Solvents and Lacquers

## APPROVED SUBSTANCE LIST

### PAIN

Acetaminophen  
Ibuprofen  
Aspirin

### ANTACIDS

Zantac  
Pepcid  
Prilosec  
Tums/Rolaid

### COUGH/COLD

Delsym (non-alcoholic/pediatric)  
Mucinex

### ALLERGIES

Claritin (Not Claritin-D)  
Allegra (Not Allegra-D)

### STOMACH

Mylanta  
Milk of Magnesia  
Pepto Bismol

### FLU SYMPTOMS

Theraflu  
Alka-Seltzer

### JOINT PAIN

Tylenol Arthritis  
Bengay muscle rub & thermal patches  
Icy Hot muscle rub & thermal patches

### VITAMINS

Multivitamins  
Prenatal vitamins

## **Drug & Alcohol Testing**

**As a participant of Therapeutic Court, you are required to engage in observed drug testing. These tests are required regularly and are random.**

All drug testing for Therapeutic Court is facilitated through Merit Resources Pasco office located at **1906 North 20th Ave**. Each participant will be assigned a client ID number. It is the participant's responsibility to check the UA-Line seven days a week, including holidays and weekends, to determine if you are required to provide a drug test that day. It is also the participant's responsibility to write down their client ID number. The UA line is updated each morning by 5:00am.

**If your client ID is called on a weekday and you are a female, you must report to the Pasco office between the hours of 8am and 6pm (Closed 11:30-12:30). Do not arrive later than 5:30pm.**

**If your client ID is called on a weekday and you are a male, you must report to the Pasco office between the hours of 8am and 6pm (Closed 2-3). Do not arrive later than 5:30pm.**

**If your color is called on a weekend or holiday, the hours to report are from 8am-1pm (does not close for lunch). Do not arrive later than 12:30pm.**

**UA-Line (509)402-4595**

**OR**

**[meritresources.reliatrax.net/pub/testingtimes](http://meritresources.reliatrax.net/pub/testingtimes)**

You may also be required to submit to a portable breath test, saliva test, and/or urine testing upon request of any Therapeutic Court Staff at their discretion. If you are in treatment, the agency can require you to submit to drug testing at any time as well. Any refusal or missed test will be considered a violation and will be addressed by the Therapeutic Court team. While participating in Therapeutic Court, you may not consume any alcohol or non-prescribed drugs at any time for any reason. It is your responsibility to ensure you do not ingest any substance containing alcohol, THC, or any other non-prescribed substance that may cause a positive UA.

**Failing, missing, or tampering with a drug test or breath test:**

- If you miss a urine or breath test, that information is reported to the judge and treated as a positive sample. At times, people avoid testing when they know that they have used alcohol or other drugs thinking that they will avoid the consequences of using substances. There is no advantage to that idea. A missed drug test will be treated the same as a positive drug test.
- Tampering with, or trying to dilute, your urine sample or trying to avoid being closely observed may also count as a positive sample.

- If your sample is positive for alcohol and/or drugs, the treatment team may revise your treatment plan and/or require increased treatment attendance. In addition, there will be some type of corrective action imposed by the Court to help you get back into compliance and on track with your program.
- There is absolutely no advantage for you to miss, tamper, alter, dilute, or provide an unobserved urine or breath test. It will be counted as a POSITIVE for the use of drugs and/or alcohol.

## Incentives, Sanctions & Service Adjustments

Participants are carefully monitored for compliance with program expectations and rules and may receive incentives for accomplishments, sanctions for violations, and service adjustments to address challenges. Responses to participants behavior are predictable, fair, consistent, and administered following evidence-based principles of effective behavior modification.

### Incentives

The Therapeutic Court Team may award incentives for complying with program rules, progress towards your goals, achieving goals, and special accomplishments. Incentives may include, but are not limited to:

- Recognition by the judge
- Rocket Docket
- Phase advancement
- Reduced frequency of court appearances
- Certificates of achievement
- Food items
- Movie tickets
- Gift cards
- Other token gift items

### Sanctions

Sanctions are not meant to be a punishment; they are meant to correct the behavior. In the event of a violation, the Therapeutic Court team will consider the specific circumstances and most effective way to handle it. Sanctions may include, but are not limited to:

- Community Service
- Day Jail (Observing other court dockets)
- Work Crew
- Jail
- Termination from Therapeutic Court

## **Service Adjustments**

Your progress in treatment and your recovery will be closely monitored by the Therapeutic Court Team. If you are not making progress in treatment or are struggling with your recovery, the team may recommend adjustments to your treatment plan with the assistance of your treatment providers. Service adjustments are also provided if you are struggling with other life skills such as organization, time management, boundaries, etc.

- Reassessed level of care in treatment
- Increased participation in treatment
- Increased frequency in drug testing
- Increased attendance at self-help meetings
- Incorporating or adjusting medications for substance use or mental health treatment
- Adjust treatment interventions (Determined with treatment provider)
  - Moral Reconciliation Therapy
  - Motivational Interviewing
  - Seeking Safety
- Reflective essays
- Learning assignments
- Daily reporting to Therapeutic Court office
- Increased case management/court appearances

## Frequently Asked Questions

### What happens when I “phase up”?

When you have met all requirements of a particular phase, you will be given a writing assignment to complete. You will complete your writing assignment and review it with your Case Manager *prior to* your phase-up date. The final decision regarding phasing up is made by the Therapeutic Court team. On the day of your phase up, you will read the essay portion of your application in court. You will receive a certificate to recognize your successful completion of each phase.

### What if I have contact with Law Enforcement?

**You must report all police contact to your Case Manager within 4 hours of contact.** Police contact includes any situation where you are in communication with a police officer. It includes new arrests and citations. It also includes situations in which you have been involved including being a witness to an accident or a crime. If you learn that you have a warrant for your arrest or are the subject of an investigation, you must report such instances to your Case Manager immediately and take immediate action to resolve the issue. If you have police contact after business hours or on a weekend, you must leave a voicemail for your Case Manager within four hours of the contact. The Therapeutic Court team has access to police records and will become aware of your contact. You will be sanctioned for not being forthcoming.

### Am I allowed to travel?

If you need to travel outside of Benton and Franklin Counties, you must first submit a travel request. You are expected to attend court, case management and treatment regularly. Therefore, every effort should be made to plan out of town travel around your commitments. Travel request forms are available in the office or you may complete the electronic form on our website. You must submit the request at least seven (7) days in advance for it to be reviewed and approved. Travel outside of Benton and Franklin Counties **is not authorized** unless you have been notified by your Case Manager that your travel request has been approved.

### May I bring my child(ren), spouse, friend, etc. to court and case management with me?

The courtroom is open to the public. You are welcome and encouraged to bring a support person with you. Case management appointments are for the participant only. Children, friends, spouse, etc. are not allowed to attend case management appointments. They are welcome to wait in the hallway if they are not disruptive. Children are allowed in the courtroom unless they become a distraction to others or disruptive to the court process. Children may not be left alone in the hallway while you attend court or case management.

### Where can I dispose of unneeded prescription medications?

Below is a list of local medication disposal sites. It is important that you do not “stockpile” medications. We recommend that you dispose of old, unneeded medications. This makes it easier to manage current medications.

Pasco Police Department – 525 N. 3<sup>rd</sup> Avenue, Pasco.

May dispose of pills and patches, they do not accept liquids/needles

Kennewick Police Department – 211 W. 6<sup>th</sup> Avenue, Kennewick.

May dispose of pills and patches, they do not accept liquids/needles/creams.

Richland Police Department – 871 George Washington Way, Richland. They do not accept any liquids.

West Richland Police Department - 3805 W. Van Giesen Street, West Richland.

WR residents only; Prescription medication only; they do not accept liquids/needles/creams.

Prosser Memorial Emergency Department - 723 Memorial Street, Prosser.

May dispose of pills and patches, they do not accept liquids/needles

## What happens if I am terminated from Therapeutic Court?

The judge may *terminate* you from the program for non-compliance, new criminal charges, bench warrants, drug testing violations, or other issues which affect your ability to be successful in the program. There are several grounds for possible termination:

- New criminal charges or conviction(s)
- Failure to comply with the Court program and requirements
- Not fully participating in the program
- Participating in inappropriate behavior or conduct
- Demonstrating a lack of progress
- Altering a drug test
- Violence or threats of violence directed at court staff, treatment staff, other participants in the program, or other clients of the treatment providers.
- Active warrants

A single relapse may not necessarily be grounds for termination; however, a continual inability to meet your treatment goals will result in termination.

If you withdraw or are terminated from Therapeutic Court, you will appear before the Court for a revocation hearing. The hearing will be based solely on the police reports that you stipulated to when you entered Therapeutic Court. You will not have the opportunity to testify or call witnesses. If you withdraw or are terminated from the program while on a felony SOC, your case will be transferred back to Superior Court where it will be adjudicated.

## Home Visits

Participants are subject to random, unannounced visits to their places of residence by members of the Therapeutic Court team, typically the case manager and law enforcement liaison. These visits are supportive in nature to ensure that participants are maintaining a sober home and assessing for any additional needs the participant may have.

### *Search and Arrest Requirements*

Participants are required to submit their person, property, vehicle, place of residence, and/or personal effects to search and seizure of any narcotics, drugs, or other contraband found at any time, with or without a search warrant. Alcohol that is found will immediately be poured out and disposed of since this is a violation of Therapeutic Court conditions.

If a search results in the discovery of narcotics, drugs, or other contraband, such items will be seized and destroyed in accordance with Washington State law. Depending on the nature of what is found during the search, participants will face sanctions in Therapeutic Court or face additional charges. If evidence found is a basis for new charges, the search will stop, and law enforcement may be called to apply for a search warrant under Washington State law. Upon approval of the search warrant and seizure of such evidence, law enforcement may file a report with the prosecutor's office to determine if new charges may be filed. Any violation of the Therapeutic Court conditions of the participation agreement or conditions of pre-trial release may result in a warrant.

Participants who are arrested pursuant to a warrant or new criminal charges will appear before a judge the next court day following arrest and will be required to appear at the next scheduled Therapeutic Court hearing.

## Conclusion

The Franklin County Therapeutic Court was developed to help you achieve stability in your life. The program is designed to promote self-sufficiency and to return you to the community as a productive and responsible citizen. The Therapeutic Court team is present to guide and assist you through the program. Successful completion is your responsibility.

We hope this handbook has been helpful and answered your questions. If you have additional questions or concerns about the Therapeutic Court program, please feel free to contact any member of the Therapeutic Court team.



## **Appendix A**

### **Community Service Opportunities**

1. Grace Kitchen (509) 380-0991, Show up Thursday by 7:50 A.M (Women only)  
112 N. 2<sup>nd</sup> Ave. Pasco.
2. Women of St. Joseph Parish (Women only)  
Contact: Leticia Aguilar (509) 870-7016  
520 S Garfield Street Kennewick
3. Sent to Serve  
Contact: Carole 509-619-2780 or Anneliese 509-518-3243
4. Elijah Family Homes  
Text Christine at 509-713-0773
5. Tri City Union Gospel Mission (509) 547-2112 Press Option 0 or email  
info@tcugm.org  
221 S. 4<sup>th</sup> Ave. Pasco
6. Tri- Cities Food Bank (509) 582-0411 Call Tuesday/Thursday between 10:30 and  
11 A.M. or email TriCitiesFoodBank@gmail.com  
Three Locations:
  - ❖ Benton City (509) 588-5454  
712 N 10<sup>th</sup> Street
  - ❖ Kennewick (509) 586-0688  
424 W Deschutes Avenue
  - ❖ Richland (509) 943-2795  
321 Wellsian Way
7. Restoration Market (509) 987-9281
8. PB&J Ministry Contact: Anneliese 509-518-3243
9. Benton-Franklin Humane Society <https://www.bfhs.com/volunteer/#getting-started>. Fill out Application and Complete Training.
10. iIMPACT Compassion Center (509) 579-0006  
220 W Kennewick Ave, Kennewick

You may also call 211 to learn about other opportunities within the community

**Locations not on this list need prior approval from the Therapeutic Court Coordinator**

Appendix B



**FRANKLIN COUNTY**

WASHINGTON \_\_\_\_\_

**Franklin County Therapeutic Courts Community Service Timesheet**

**Participant Name:** \_\_\_\_\_

**Worksite:** \_\_\_\_\_

(Name)

(Telephone)

\_\_\_\_\_  
(Address)

Date	Hours	Supervisor Name (Print)	Supervisor Signature

**Work Duties Performed:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Feedback/Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Participant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Appendix C**  
**PARTICIPANT CONTRACT**

I have chosen to voluntarily participate in the Franklin County Therapeutic Court. I agree to the following:

- I agree to cooperate with all Therapeutic Court team recommendations;
- I agree to follow my treatment plan;
- I agree to attend all Therapeutic Court hearings;
- I understand that I must obtain prior permission if I am unable to attend a scheduled court appearance from my Therapeutic Court Case Manager;
- I agree to attend all scheduled appointments with the Therapeutic Court team;
- I agree to sign all necessary releases of information;
- I agree to take all medications as prescribed;
- I agree to abstain from the use of drugs, alcohol and non-prescribed medication;
- I understand that I need to obtain prior approval from the Therapeutic Court team if I want to move residences;
- I agree to keep the Court apprised of my current address and phone number;
- I agree to remain law-abiding;
- I acknowledge that my case will be discussed outside of my presence and I give my consent;
- I agree to comply with TC Case Plan that I have developed to work on my goals;
- I agree to pay a participation fee of \$200.00 if I have resources;
- I agree to call the UA line every day, and report for random observed UAs as directed no later than 5:30pm on weekdays and 12:30pm on weekends/holidays;
- I agree to bring all my medications to every case management appointment;
- I understand that I must obtain prior permission if I would like to travel outside of Benton and Franklin Counties.
- I understand that I am consenting to random home visits by the Therapeutic Court team as outlined in the participant handbook, which will include the seizure of any alcohol, drugs, or contraband found. I also understand that depending on what is found in my residence I may be subject to new charges.
- I acknowledge that I have read and understand the Franklin County Therapeutic Court Participant Handbook in its entirety;
- Other: \_\_\_\_\_

I understand and agree to follow all of the above stated conditions of my Therapeutic Court Participation.

I understand that failure to comply with these conditions will results in a review of my case with the Therapeutic Court team to determine my continued participation in Therapeutic Court or the imposition of Court ordered sanctions including incarceration or termination from the program.

Participant name: \_\_\_\_\_

Participant signature: \_\_\_\_\_

Court staff signature: \_\_\_\_\_

Date: \_\_\_\_\_